



T. N. RAO COLLEGE OF TEACHER EDUCATION

Managed by : સવ્યસાચી Education Trust, Rajkot

Teacher Engagement Plan for the School Internship Program at T.N.Rao College of Teacher Education

Introduction

The Teacher Engagement Plan for the School Internship Program at T.N.Rao College of Teacher Education outlines a structured framework to maximize the learning experience for internees at every stage of their engagement in schools. The schedule of work for each internee is meticulously crafted to ensure a well-rounded and comprehensive exposure to the teaching profession.

Orientation Phase

The engagement plan begins with a thorough orientation for internees, introducing them to the school environment, its ethos, and the specific goals of the internship. This initial phase is crucial for acclimating internees to the school's culture, policies, and teaching methodologies.

Daily Schedule of Work

Classroom Observation and Co-Teaching

- **Initial Stage:** Internees start with classroom observation and co-teaching opportunities, allowing them to familiarize themselves with teaching practices and classroom dynamics.
- **Progression:** They gradually assume full responsibility for lesson planning, delivery, and classroom management under the guidance of experienced mentors. This staged approach ensures a smooth transition into the role of a teacher.



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Holistic Involvement

- **Extracurricular Activities:** Internees are encouraged to participate in school-based activities beyond the classroom, including extracurricular events, parent-teacher meetings, and collaborative projects with fellow teachers. This diversified exposure helps them develop a well-rounded skill set and a deeper understanding of the broader responsibilities of an educator.

Feedback and Improvement

- **Regular Feedback Sessions:** These sessions are incorporated into the schedule to facilitate continuous improvement. Mentors and school administrators provide constructive feedback on lesson plans, teaching techniques, and overall professional conduct. This iterative feedback loop ensures that internees not only grasp theoretical concepts but also apply them effectively in a real-world setting.

Administrative Exposure

- **Administrative Activities:** Internees are exposed to administrative aspects of the teaching profession, including attending faculty meetings, participating in curriculum planning, and understanding the assessment and evaluation processes. Such exposure broadens their perspective on the multifaceted role of a teacher.

Reflective Sessions

- **Periodic Reflective Sessions:** These sessions allow internees to share their experiences, challenges, and successes. Reflective practice is essential for personal and professional development, enabling internees to identify areas for improvement and celebrate their achievements.



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Conclusion

The Teacher Engagement Plan for the School Internship Program at T.N.Rao College of Teacher Education is a well-structured roadmap that guides internees through a comprehensive and progressive learning experience. The schedule of work ensures a balanced exposure to various facets of teaching, fostering the development of competent and confident educators. This meticulously planned programme is integral in shaping future teachers who are well-prepared to meet the challenges of the teaching profession.


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2.4.9 Average number of trainees attached to each school for internship during the last completed academic year

Internship Certificates for Trainees from Different Host Schools

[B.Ed. Internship Certificates](#)

[M.Ed. Internship Certificates](#)


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Marks & Credits for Internship Programme

SEMESTER – 4

Sr. No	Subject Name	Hours	Credit	Internal	External	Total
1	Internship	--	12	--	300	300
		--	9	225	--	225
2	Final Lesson Preparation & Presentation (1+1)	2	2	--	50	50
3	Viva-voce & Computer Practical (25+25 Marks)	2	2	--	50	50
Total		4	25	225	400	625

Semester- 4 :: Internship Activities :: Marks & Credits

Work to be done (Evaluated by School personal)			Assignment / Task / Practical Work		
Title	Credit	Marks	Title	Credit	Marks
Maintenance of Log book	1	25	Action Research	2	50
Bulletin Board	1	25	Observation of Teacher (Preferably subject related teacher) (Assignment to be submitted in the form of a Report)	1	25
Assembly Programme	2	50	Awareness Programme. (Blood donation/ Public health/ Environment/ consumer protection/ civic responsibilities etc) (Assignment to be submitted in the form of a Report)	1	25
Cultural Programme	1	25	Preparation of School Report	1	25
Preparation of School Calendar	1	25	Psychology Test	1	25
Study of Internal Evaluation of School students	1	25	Interview of a Management authority/ Principal/ Supervisor/ Senior Teacher) (Assignment to be submitted in the form of a Report)	1	25
Co-curricular Activities	1	25	Study of School Registers (Assignment to be submitted in the form of a Report)	2	50
Lessons (Total 10)	4	100			
TOTAL	12	300		9	225



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Guide lines for Internship Programme

The new Approach-making of prospective India is based on only the quality of Educationm and its attention has to give by Teachers. For this it is necessary that our teachers may with educational conceit and well-equipped with professional skills. The responcibility to prepare such teachers is of Teacher training institutions. The National Education Policy (1986) has advocated to lift education more to experimental base education, and for this, it is suggested the Internship Programme. To make education more experimental, NCTE has made the teacher training course for Two years, and during this two years, Six months has been allotted for Internship Programme. Thus, There is no option to provide intensive scholastic experiences for trainees except Internship Programme.

■ Meaning of Internship :-

- Internship means concrete teaching work.
- Internship means localize teaching work.
- Internship means a programme to provide more intensive scholastic experiences for trainee teachers.
- Internship means to provide solidest work experiences in real enviorenment to trainee by which the trainee can get necessary abilities, skills and self confodence to execute his/her professional duty satisfactorily.

■ Objectives :-

- To develop the professional abilities of trainees.
- To provide the opportunity for real scholastic experiences.
- To develop teaching skills for trainees' subject content.
- To develop different abilities for proper uses of teaching methods and techniques.
- To get the experiences for planning and applications of co-curricular ctivities.
- To get the understanding of administrative work.
- To develop the characteristic like punctuality, co-operation, assiduity, transcendental and self-confidence.
- To use the experience of school principal and teachers in trainees' wrought.

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- After this programme trainees can easily join oneself in professional field.

■ Fieldwork of trainee :

- Important Instructions

√- Internship Period will be from Dt. 01/01/2020 to Dt. 31/03/2020.

√- Remain full time present in working hours of school.

√- Comply the rules & regulations of school and related administrative office.

√- do not remain absent in school except holiday declare by the school. In the case of necessity get pre-senction from principal of the school and also inform the college.

√- Must wear the dresses suitable to teacher.

■ Teacher related works :

- Daily minimum teaching work of 4 periods should be done (2 periods for Method-1 and 2periods for Method-2). If you wish, you can take more periods in related standard (Std. 6 to 12).
- Use the Methods/ Techniques, Approchs, Assistive teaching aids which you have learned.
- Participate the Prayer assembly and maintain its note.
- Give the scientific information during the celebration of Social, National and Religious festivals.
- Do the proper use of school library and also participate in manageability of library.
- Do the proper use of school laboratory/ art room and also participoate in manageability of its.
- Different competitions like, sports, preparation of cultural programme, essay writing, elocution, Drawing, colouring, festivals, should be done during this programme after the permission of school principal.

■ Research related works.

- A creative Research project should be organise related to your main teaching method. Prepaire its report as per prescribed steps.
- Operating and analysis of any one Psychological Test should be done and detail Report of this work should be prepared.
- Prepare a Report on historical role of the school, you have selected and/ or villege in reference to educational points.
- Prepare a handwritten magazine by the students on any one educational subject.





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■ Administration related works :

- Maintain the teachers' Log book during whole Internship programme.
- You have to work as a class teacher of any one class and maintain the presence sheet etc. as a class teacher.
- Make a Report on all types of leaves for teachers.
- Make a report on all types of inservice training for teachers.
- Undertake the school related administrative works.
- Maintain the daily work minutes.
- Make a report on continuous & comprehensive evaluation.
- If possible, make a report on visit of any administrative officer like Education inspector etc.
- Make a report on scholastic schemes like PRAGNA, admission festival, quality festival, Mid day meal, Girls education scheme as per the types of school (Higher Primary, Secondary & Higher secondary).
- Make a notes on General Register (G.R.).

■ The following Documents should be submitted in the College after completion of Internship Programme. (It should be totally filled by the trainee.)

- (1) School Principal's Certificate for complit of Internship.
- (2) Teachers' Log book;
- (3) Present sheet.
- (4) Speciman copy of school living certificate.
- (5) Speciman copy of Leave report.
- (6) Daily work minutes.
- (7) Report of Action Research.
- (8) Report of Psychological Test.
- (9) Report on Local history of school/ villege.
- (10) Handwritten Magazin.
- (11) Report on Leaves getting by teachers.
- (12) Report of Inservice training gor teachers.
- (13) Report on Scholarships for students.
- (14) Necessary forms (Totally filled) on continuous & comprehensive evaluation.
- (15) Notes on PRAGNA, admission festival, qualit festival, Mid day meal, BALA, Girls education scheme as per the types of school.

Note:: After the completing of Intership Programme, it must write the gratitude letter to the Principal of the school.

SHIKSHAN SETU



SEMESTER-III (19 Credits)

Sr. No.	Paper Title	Core/Spl Core Core/sec Core;Ele Spec/sec Spcl	Credit(s)/ Total	Class Teaching (Credit & Hours)	Weightage for External Examination (Marks)	Practicum/ Hands On/Students Activity/Seminar/ Workshop/etc	Weightage for Internal Examination (Marks)	Total
1	CC-9 Methodology of Educational Research-III	Core	4	3 (48 Hrs.)	70	1 (32 Hrs.)	30	100
2	SpC-1 Specialization Core Course in Elementary Education-I	Spl Core (A)	4	3 (48 Hrs.)	70	1 (32 Hrs.)	30	100
3	SpC-2 Specialization Core Course in Elementary Education-II	Spl Core (A)	4	3 (48 Hrs.)	70	1 (32 Hrs.)	30	100
OR								
2	SpC-1 Specialization Core Course in Secondary and Higher Secondary Education-I	Spl Core (B)	4	3 (48 Hrs.)	70	1 (32 Hrs.)	30	100
3	SpC-2 Specialization Core Course in Secondary and Higher Secondary Education-II	Spl Core (B)	4	3 (48 Hrs.)	70	1 (32 Hrs.)	30	100
4	Disertation Related Work	Research	02	0	0	2 (64 Hrs.) Progress Report	30	30
5	Internship in Teacher Education Institutions		04			4(128 Hrs.) 4 Week	60	60
6	Research Paper Presentation		01			1 (32 Hrs.)	30	30
	Total		19	9	210	10		420

SEMESTER-IV (21 Credits)

Sr. No.	Paper Title	Core/Spl Core Core/sec Core;Ele Spec/sec Spl	Credit/ours	Class Teaching	Weightage for External Examination (Marks)	Practicum/ Hands On/Students Activity/Seminar/ Workshop/etc	Research	Weightage for Internal Examination (Marks)	Total
1	CC-10 Teacher Education-II	Core	4	3 (48 Hrs.)	70	1 (32 Hrs.)		30	100
2	SpC-3 Curriculum and Assessment in secondary Education	Specialization	4	3	70	1		30	100
3	SpC-4 Guidance & Counseling	Specialization	4	3	70	1		30	100
4	SpCE-1 (Group-A) Psychology Testing	Specialization	4	3	70	1		30	100
Or									
4	SpCCE-1 (Group-B) Statistical Methods for analysis of data	Specialization	4	3	70	1		30	100
5	Dissertation	Research (Relating to Specialization)	4		100External Ass.	4	4 (128 Hrs.)	Viva 50	150
6	Visit Education Institution		1					30	30
			21	12		8			580

Total Marks (100) = External (70)+Internal(30)

Internal Marks (30)=Academic Writing (10)+Communication Skill (10)+ Pre Exam (10)

(communication Skill -Presentation/ Group Discussion/Work shop/Play /Field Work)