



T. N. RAO COLLEGE OF TEACHER EDUCATION

Managed by : સવ્યસાચી Education Trust, Rajkot

2.4.10 Nature of internee engagement during internship consists of

School-wise internship reports showing student engagement in activities claimed

[B.Ed. Internship Book - 1](#)

[B.Ed. Internship Book - 2](#)

[B.Ed. Internship Book - 3](#)

[B.Ed. Internship Book - 4](#)

[B.Ed. Internship Book - 5](#)

[M.Ed. Internship Report - 1](#)

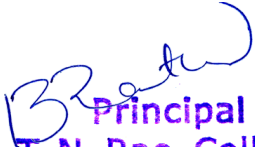
[M.Ed. Internship Report - 2](#)

[M.Ed. Internship Report - 3](#)

[M.Ed. Dissertation - 1](#)

[M.Ed. Dissertation - 2](#)

[M.Ed. Dissertation - 3](#)


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Marks & Credits for Internship Programme

SEMESTER – 4

Sr. No	Subject Name	Hours	Credit	Internal	External	Total
1	Internship	--	12	--	300	300
		--	9	225	--	225
2	Final Lesson Preparation & Presentation (1+1)	2	2	--	50	50
3	Viva-voce & Computer Practical (25+25 Marks)	2	2	--	50	50
Total		4	25	225	400	625

Semester- 4 :: Internship Activities :: Marks & Credits

Work to be done (Evaluated by School personal)			Assignment / Task / Practical Work		
Title	Credit	Marks	Title	Credit	Marks
Maintenance of Log book	1	25	Action Research	2	50
Bulletin Board	1	25	Observation of Teacher (Preferably subject related teacher) (Assignment to be submitted in the form of a Report)	1	25
Assembly Programme	2	50	Awareness Programme. (Blood donation/ Public health/ Environment/ consumer protection/ civic responsibilities etc) (Assignment to be submitted in the form of a Report)	1	25
Cultural Programme	1	25	Preparation of School Report	1	25
Preparation of School Calendar	1	25	Psychology Test	1	25
Study of Internal Evaluation of School students	1	25	Interview of a Management authority/ Principal/ Supervisor/ Senior Teacher) (Assignment to be submitted in the form of a Report)	1	25
Co-curricular Activities	1	25	Study of School Registers (Assignment to be submitted in the form of a Report)	2	50
Lessons (Total 10)	4	100			
TOTAL	12	300		9	225



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Guide lines for Internship Programme

The new Approach-making of prospective India is based on only the quality of Educationm and its attention has to give by Teachers. For this it is necessary that our teachers may with educational conceit and well-equipped with professional skills. The responcibility to prepare such teachers is of Teacher training institutions. The National Education Policy (1986) has advocated to lift education more to experimental base education, and for this, it is suggested the Internship Programme. To make education more experimental, NCTE has made the teacher training course for Two years, and during this two years, Six months has been allotted for Internship Programme. Thus, There is no option to provide intensive scholastic experiences for trainees except Internship Programme.

■ Meaning of Internship :-

- Internship means concrete teaching work.
- Internship means localize teaching work.
- Internship means a programme to provide more intensive scholastic experiences for trainee teachers.
- Internship means to provide solidest work experiences in real enviorenment to trainee by which the trainee can get necessary abilities, skills and self confodence to execute his/her professional duty satisfactorily.

■ Objectives :-

- To develop the professional abilities of trainees.
- To provide the opportunity for real scholastic experiences.
- To develop teaching skills for trainees' subject content.
- To develop different abilities for proper uses of teaching methods and techniques.
- To get the experiences for planning and applications of co-curricular ctivities.
- To get the understanding of administrative work.
- To develop the characteristic like punctuality, co-operation, assiduity, transcendental and self-confidence.
- To use the experience of school principal and teachers in trainees' wrought.

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- After this programme trainees can easily join oneself in professional field.

■ Fieldwork of trainee :

- Important Instructions

√- Internship Period will be from Dt. 01/01/2020 to Dt. 31/03/2020.

√- Remain full time present in working hours of school.

√- Comply the rules & regulations of school and related administrative office.

√- do not remain absent in school except holiday declare by the school. In the case of necessity get pre-senction from principal of the school and also inform the college.

√- Must wear the dresses suitable to teacher.

■ Teacher related works :

- Daily minimum teaching work of 4 periods should be done (2 periods for Method-1 and 2periods for Method-2). If you wish, you can take more periods in related standard (Std. 6 to 12).
- Use the Methods/ Techniques, Approchs, Assistive teaching aids which you have learned.
- Participate the Prayer assembly and maintain its note.
- Give the scientific information during the celebration of Social, National and Religious festivals.
- Do the proper use of school library and also participate in manageability of library.
- Do the proper use of school laboratory/ art room and also participoate in manageability of its.
- Different competitions like, sports, preparation of cultural programme, essay writing, elocution, Drawing, colouring, festivals, should be done during this programme after the permission of school principal.

■ Research related works.

- A creative Research project should be organise related to your main teaching method. Prepaire its report as per prescribed steps.
- Operating and analysis of any one Psychological Test should be done and detail Report of this work should be prepared.
- Prepare a Report on historical role of the school, you have selected and/ or villege in reference to educational points.
- Prepare a handwritten magazine by the students on any one educational subject.





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■ Administration related works :

- Maintain the teachers' Log book during whole Internship programme.
- You have to work as a class teacher of any one class and maintain the presence sheet etc. as a class teacher.
- Make a Report on all types of leaves for teachers.
- Make a report on all types of inservice training for teachers.
- Undertake the school related administrative works.
- Maintain the daily work minutes.
- Make a report on continuous & comprehensive evaluation.
- If possible, make a report on visit of any administrative officer like Education inspector etc.
- Make a report on scholastic schemes like PRAGNA, admission festival, quality festival, Mid day meal, Girls education scheme as per the types of school (Higher Primary, Secondary & Higher secondary).
- Make a notes on General Register (G.R.).

■ The following Documents should be submitted in the College after completion of Internship Programme. (It should be totally filled by the trainee.)

- (1) School Principal's Certificate for complit of Internship.
- (2) Teachers' Log book;
- (3) Present sheet.
- (4) Speciman copy of school living certificate.
- (5) Speciman copy of Leave report.
- (6) Daily work minutes.
- (7) Report of Action Research.
- (8) Report of Psychological Test.
- (9) Report on Local history of school/ villege.
- (10) Handwritten Magazin.
- (11) Report on Leaves getting by teachers.
- (12) Report of Inservice training gor teachers.
- (13) Report on Scholarships for students.
- (14) Necessary forms (Totally filled) on continuous & comprehensive evaluation.
- (15) Notes on PRAGNA, admission festival, qualit festival, Mid day meal, BALA, Girls education scheme as per the types of school.

Note:: After the completing of Intership Programme, it must write the gratitude letter to the Principal of the school.

SHIKSHAN SETU





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Nature of Internee Engagement During the Internship

Introduction:

At T.N. Rao College of Teacher Education, the internship program offers a comprehensive engagement for teacher trainees, providing them with hands-on experience in various aspects of teaching, mentoring, administrative duties, and student interaction. This report outlines the nature of internee engagement during the internship period.

Classroom Teaching:

One of the fundamental components of the internship is classroom teaching. Teacher trainees are actively involved in teaching core subjects across various standards. Through this experience, they gain practical insights into lesson planning, instructional delivery, and classroom management. The attached photos showcase the trainees in action, demonstrating their involvement in facilitating learning within the classroom environment.

Mentoring:

The mentor-mentee system plays a crucial role in the internship program. Mentor-mentee pairs are established to facilitate observation, guidance, and support. The mentor provides valuable feedback and assistance to the mentee, fostering their professional growth and development. Attached is the list of mentor-mentee pairs, illustrating the structured support system in place.

Time-Table Preparation:

Preparing the timetable is an integral part of the internship, emphasizing the importance of organizational skills and coordination. Trainees collaborate with school staff to create schedules that optimize learning opportunities for students. The attached timetable reflects the effort and coordination involved in this process.

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Student Counseling:

Regular interaction with students is a key aspect of the internship. Trainees engage in student counseling sessions, providing support, guidance, and mentorship to address academic and personal concerns. This continuous interaction fosters a conducive learning environment and promotes student well-being.

Assessment of Student Learning:

Assessment is conducted through home assignments and tests to evaluate student progress and comprehension. Trainees administer unit tests and diagnostic assessments to gauge learning outcomes and identify areas for improvement. Both formative and summative assessments are utilized to ensure a comprehensive understanding of student performance.

Organizing Academic and Cultural Events:

Trainees are actively involved in organizing academic and cultural events, enriching the educational experience beyond the classroom. These events provide opportunities for students to showcase their talents, celebrate diversity, and foster community engagement. Trainees demonstrate their organizational skills and creativity in executing these events effectively.

Maintaining Documents:

The internship program seamlessly integrates modern technology, particularly leveraging Google Drive, to streamline document management. Through Google Drive, trainees efficiently organize, share, and collaborate on a variety of documents, fostering accessibility and transparency in documentation. Administrative, teacher, and student documents, including muster rolls, general registers, daily presence books, school calendars, and various forms such as L.C. Verification and Leave Applications, find their digital home within this platform. Additionally, crucial records like inward and outward registers, dead stock registers, library registers, and science laboratory logs are meticulously maintained, ensuring the smooth functioning and accountability of the internship program.

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Administrative Responsibilities:

Trainees actively engage in administrative tasks as part of their professional growth within the internship program. This hands-on experience includes document maintenance, instruction dissemination, and the attainment of educational objectives outlined by the institution. Through these responsibilities, trainees develop a comprehensive understanding of the administrative facets inherent to the teaching profession, encompassing tasks such as managing outward and inward registers, overseeing dead stock, and handling khatavani records.

Conclusion:

The internship engagement at T.N. Rao College of Teacher Education provides a comprehensive learning experience for teacher trainees, encompassing classroom teaching, mentoring, administrative duties, and student interaction. Through active participation in these diverse activities, trainees develop the skills, knowledge, and attitudes necessary for effective teaching practice. The structured and holistic approach to internship ensures that trainees are well-prepared to embark on their teaching careers with confidence and competence.


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Sample copies for each of selected activities claimed

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