

T N RAO COLLEGE - RAJKOT

(NAAC Accredited B)

Managed by : सव्यसाची Education Trust, Rajkot

Certified copy of Minutes of Meeting for Grievance Redressal Cell

Date:4/9/2019

Members of the Committee

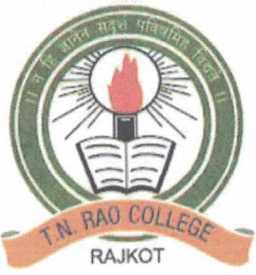
1. Principal - Dr.Bhartiben Rathod, Co-ordinator *B.Rathod*
2. One Faculty - Jasminben Joshi *Joshi*
3. One student representative B.Ed. - Vaghela Hardik *Vaghela*
4. One student representative M.Ed. - Panjwani Shaifali *Panjwani*
5. One management representative - Shri Atulbhai Patel *Atul*

Agenda - Minutes

1. Welcome to all members,
The Principal extended a warm welcome to all attendees.
2. Informing about the Grievance Committee's functions,
The Principal briefed the committee members on the roles and responsibilities of the Grievance Committee.
3. Decision on methods for receiving grievances from stakeholders,
Committee members deliberated and finalized methods for receiving grievances, including placing a link on the website, gathering them through student representatives, and utilizing a physical box on campus.
4. Suggestions from members,
A suggestion put forth by a student representative regarding anonymity in grievance reporting was discussed and accepted, resolving that it would not be obligatory to disclose the name of the individual raising a grievance.
5. Expression of gratitude,
The Principal expressed gratitude to all committee members for their participation and contributions.

B.Rathod
Dr. Bhartiben Rathod
Principal





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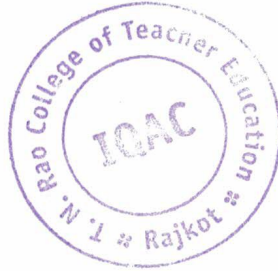
Date:9/9/20

Members of the Committee

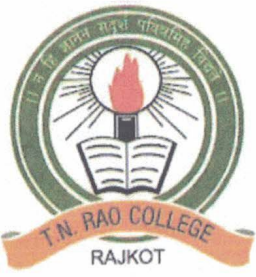
1. Principal – Dr. Bharti Rathod, Co-ordinator *Bharti Rathod*
2. One Faculty - Jasmin Joshi *J Joshi*
3. One student representative B.Ed. - Chhaniyara Vinit *Vinit*
4. One student representative M.Ed. - Agravat Shraddha *Shraddha*
5. One management representative - Shri Atulbhai Patel *Atul*

Agenda - Minutes

1. Welcoming all members
All members were welcomed by the Principal
2. Approval of last meeting minutes
The committee approved the minutes of the last meeting and noted that all modes of receiving grievances are functional. It is noted that management approved that the names of the person who raises grievances will not be disclosed.
3. Discussion on Grievances received
Bathroom Cleaning:
 - a. Task the maintenance team with increasing the frequency of bathroom cleaning rounds.
 - b. Monitor the implementation closely to ensure adherence to the new cleaning schedule.AC repairing in Computer Lab:
 - c. Initiate a feasibility study to assess the requirements and feasibility of installing air conditioning units in the Computer Lab.
 - d. Allocate necessary funds and resources for the installation, if deemed feasible.
4. Vote of Thanks
Principal thanked all the members of the committee



Bharti Rathod
Dr. Bharti Rathod
Principal



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Date:11/9/2021

Members of the Committee

1. Principal - Dr. Bharti Rathod, Co-ordinator *Bharti Rathod*
2. IQAC Co-ordinator - Dr. Mital Vora *Mital Vora*
3. One student representative B.Ed. - Ayushi Sheth *Ayushi Sheth*
4. One student representative M.Ed. - Chavda Praful *Chavda Praful*
5. One management representative - Shri Atulbhai Patel *Atulbhai Patel*

Agenda - Minutes

1. Welcoming all members
All members were welcomed by the Principal
2. Approval of last meeting minutes
3. No Grievance Received
4. Vote of thanks
The Principal thanked all the members of the Committee

Bharti Rathod
Dr. Bharti Rathod
Principal





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Minutes of Meeting for Grievance Redressal Cell

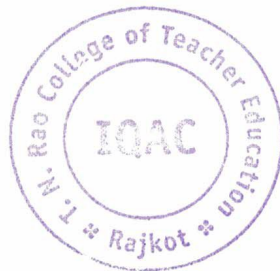
Date:6/9/2022

Members of the Committee


1. Principal - Dr. Bharti Rathod, Co-ordinator *Bharti Rathod*
2. IQAC Co-ordinator - Dr. Mital Vora *Mital Vora*
3. One student representative B.Ed. - Apexa Kher *Apexa Kher*
4. One student representative M.Ed. - Divyangpuri Goswami *Divyangpuri Goswami*
5. One management representative - Shri Atulbhai Patel *Atulbhai Patel*

Agenda - Minutes

1. Welcoming all members
All members were welcomed by the Principal
2. Approval of last meeting minutes
3. The committee approved the minutes of the last meeting
4. There was a demand from students to have an academic tour
The demand was forwarded to the Principal
5. Requirement of Additional Chairs and Tables in the Canteen:
 - a. The current seating arrangements in the canteen are inadequate to accommodate the increasing number of students and staff during peak hours.
 - b. Additional chairs and tables are necessary to enhance comfort and convenience for diners in the canteen.
6. Requirement of Water Cooler on the 2nd Floor of the College Building:
7. Vote of thanks
The Principal thanked all the members of the Committee



Bharti Rathod
Dr. Bharti Rathod
Principal

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