



T. N. RAO COLLEGE OF TEACHER EDUCATION

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Activities done under MoU with Rao Information Technology

In 2018, T.N. Rao College of Teacher Education established a significant collaboration with Rao Information Technology through a Memorandum of Understanding (MoU). This partnership aimed to enhance the educational experience of trainees by offering value-added courses and internship opportunities.

Key Activities and Offerings Under the MoU:

1. Value-Added Courses:


- Introduction to ICT:
 - A foundational course designed to familiarize trainees with Information and Communication Technology (ICT) principles and applications.
- Digital Literacy:
 - This course aimed at equipping trainees with essential digital skills, ensuring they are proficient in navigating and utilizing digital tools effectively.
- Google Tools:
 - Focused on training trainees in using various Google applications and tools to enhance productivity and efficiency in their professional tasks.



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Faculty Development Programs (FDP)


1. Microsoft Office Suite:
 - Comprehensive training on Microsoft Office applications, including Word, Excel, PowerPoint, and Outlook, to enhance productivity and efficiency in academic and administrative tasks.
2. Role of IT in Education:
 - This course explored the transformative role of Information Technology in modern education, covering topics such as digital classrooms, online resources, and educational software.
3. Effective Use of Email, Video Conferencing, and Other Communication Tools in Education:
 - Training on the effective use of email, video conferencing, and other digital communication tools to facilitate efficient communication and collaboration in educational settings.
4. Engaging Students in Virtual Classrooms:
 - Strategies and best practices for keeping students engaged and motivated in a virtual learning environment, ensuring active participation and effective learning outcomes.
5. Adapting to Remote Teaching: Strategies and Best Practices:
 - Guidance on adapting to remote teaching, including the use of digital tools and resources, to deliver effective and engaging lessons in a remote or hybrid learning environment.
6. Utilizing Online Learning Platforms Effectively:
 - Training on the effective use of various online learning platforms, such as Moodle, Google Classroom, and other Learning Management Systems (LMS), to enhance the delivery of online education.



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Certification

Upon successful completion of each course, trainees received certificates. These certificates serve as official recognition of their acquired skills and knowledge, adding value to their professional qualifications.

Impact

This MoU has significantly contributed to the holistic development of trainees at T.N. Rao College of Teacher Education, ensuring they are well-prepared for the demands of the modern educational landscape. The value-added courses and FDPs have equipped trainees with essential digital skills and knowledge, enhancing their teaching effectiveness and adaptability in an increasingly digital world.

Year	Value Added Courses	Total Students	Certificates
2018	Introduction to ICT	194	Certificates
2021	Digital Literacy	120	Certificates
2021	Google Tools	58	Certificates


Year	FDP Courses	Total Faculty	Certificates
2020	Utilizing Online Learning Platforms Effectively	16	LINK
2020	Adapting to Remote Teaching: Strategies and Best Practices	5	LINK
2020	Engaging Students in Virtual Classrooms	7	LINK
2020	Effective use of email, video conferencing, and other communication tools in Education	7	LINK
2021	Familiarization with common software applications like Microsoft Office suite.	7	LINK
2021	Understanding the role of IT in various sectors and its relevance in education.	5	LINK



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Activities done under collaboration with Kalyan School

Introduction

This report documents the practicum visit undertaken by trainees from T.N. Rao College of Teacher Education at Kalyan School, in alignment with the Memorandum of Understanding (MOU) between the two institutions.

Overview of Activities

During the designated period, our trainees actively participated in a range of practice teaching activities at Kalyan School. These activities were thoughtfully designed to enhance their teaching competencies, classroom management skills, and overall pedagogical expertise.

Tasks Accomplished

Observation: Trainees had the opportunity to observe experienced educators conducting classes across various grade levels. This provided them with valuable insights into diverse teaching methodologies and classroom dynamics.


Lesson Planning: Under the guidance of mentor teachers at Kalyan School, trainees meticulously developed comprehensive lesson plans. They were encouraged to integrate innovative teaching strategies and tailor lessons to meet the diverse learning needs of students.

Teaching Practicum: Trainees actively led practice teaching sessions under the careful supervision of mentor teachers. They delivered lessons, applied effective instructional techniques, and assessed student learning outcomes.

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Reflective Practice: Engaging in reflective discussions with mentor teachers allowed trainees to critically evaluate their teaching methods, identify areas for improvement, and explore new approaches to enhance their teaching effectiveness.

Long-term Internship: Selected trainees were also offered an extended internship opportunity of three months at Kalyan School. This extended immersion in the school's educational environment further enriched their professional growth and development.

Outcomes

The practicum visit and long-term internship at Kalyan School provided invaluable learning opportunities for our trainees. They gained practical experience in lesson planning, classroom management, and effective instructional delivery. The mentorship from experienced educators significantly contributed to their professional advancement and prepared them comprehensively for future teaching roles.

Conclusion

The collaboration between T.N. Rao College of Teacher Education and Kalyan School through this practicum visit and long-term internship has been highly beneficial for our trainees. We extend our sincere appreciation to the staff and administration of Kalyan School for their steadfast support and cooperation throughout the visit and internship duration.


[Appreciation Letter](#)


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Activities are done in collaboration with T.N Rao School

In 2018, T.N. Rao School for Girls and T.N. Rao College of Teacher Education established a Memorandum of Understanding (MoU) to enhance the professional development of trainee teachers. One of the key activities under this MoU was the implementation of a student internship program.

Internship Details:

- **Duration:** The internship program lasted for three months.
- **Participants:** Trainee teachers from T.N. Rao College of Teacher Education.
- **Location:** T.N. Rao School for Girls.

Program Highlights:

1. Practical Teaching Experience:

- Trainee teachers were assigned to various classes and subjects, providing them with hands-on teaching experience.
- Interns engaged in lesson planning, classroom management, and student assessment activities.

2. Mentorship and Supervision:

- Experienced teachers at T.N. Rao School for Girls mentored and supervised the trainee teachers.
- Regular feedback sessions were conducted to support the interns' professional growth.


3. Professional Development:

- Interns participated in staff meetings, professional development workshops, and other school activities.

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- Opportunities to collaborate with school staff on educational projects and initiatives were provided.

4. Evaluation and Feedback:


- The performance of the trainee teachers was assessed through regular observations and evaluations.
- At the end of the internship, interns received evaluation reports detailing their strengths, areas for improvement and overall performance.

Impact of the Internship Program:

The internship program under the MoU between T.N. Rao School for Girls and T.N. Rao College of Teacher Education significantly contributed to the practical training and professional readiness of trainee teachers. By providing real-world teaching experience, the program enhanced the trainees' teaching skills, confidence, and preparedness for their future careers in education.

Appreciation Letter for Internship :

<https://tnrao-college.s3.us-east-2.amazonaws.com/2024/07/Appreciation-Letter-Internship-Google-Docs.pdf>



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Activities done under collaboration with Rashtriya Shala

In 2018, Rashtriyashala and T.N. Rao College of Teacher Education established a collaborative partnership through a Memorandum of Understanding (MoU). This partnership aimed to enhance the educational experience and professional development of students through various activities and programs.

Activities Under the MoU:

1. Support from Rashtriyashala:

- Rashtriyashala provided support through value-added programs, including courses on Gandhian philosophy.
- These programs aimed to instill the principles and teachings of Mahatma Gandhi, promoting values such as non-violence, truth, and self-discipline among the trainees.

2. Contribution from T.N. Rao College of Teacher Education:

- T.N. Rao College of Teacher Education provided trainee teachers for various activities organized by Rashtriyashala.
- The trainees participated in and contributed to the educational environment at Rashtriya Shala, enriching the overall learning experience for the students.


Impact of the Collaboration:

The collaboration between Rashtriyashala and T.N. Rao College of Teacher Education has significantly contributed to the holistic development of the trainees and the students at Rashtriya Shala. The value-added programs on Gandhian philosophy provided by Rashtriyashala enriched the trainees' understanding of ethical and moral values. Meanwhile, the active participation of the trainee teachers from T.N. Rao College of Teacher Education in various activities enhanced the educational environment at Rashtriya Shala, fostering a dynamic and engaging learning atmosphere.

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This partnership exemplifies the positive impact of collaborative efforts between educational institutions, promoting mutual growth and development for all parties involved.


Year	Courses	Total Students	Certificates
2018	Exploring Gandhian Ideals	60	Certificates
2019	Exploring Gandhian Ideals	50	Certificates
2021	Gandhian Philosophy	53	Certificates
2022	Gandhian Philosophy	72	Certificates



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Reports on Trainees visit to Rashtriya Shala

Topic: Nurturing Holistic Development: "Managing Playhouse at Rashtriya Shala" Initiative

Date: May 7, 2021

Organized by: TN Rao College of Teacher Education

Collaboration: Rashtriya Shala

Staff Coordinators: Trusha Karodiya; Jasmin Pandya

Introduction:

At TN Rao College of Teacher Education, fostering holistic development and engaging students in meaningful extracurricular activities is a top priority. With this vision in mind, the college organized an enriching initiative titled "Managing Playhouse at Rashtriya Shala."

Objective:

The initiative aimed to provide students with practical experience in educational management and child development by immersing them in the day-to-day operations of a playhouse environment.

Activity Highlights:


- **Practical Experience:** Students actively participated in managing the playhouse at Rashtriya Shala, gaining hands-on experience in creating nurturing and stimulating learning environments for young children.
- **Observation and Reflection:** Students observed children's behaviors, interactions, and learning processes, reflecting on the impact of the environment on their development.



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- **Teamwork and Collaboration:** Through collaborative efforts, students organized activities, facilitated learning experiences, and supported each other in ensuring the smooth functioning of the playhouse.
- **Application of Educational Theories:** Students applied theoretical knowledge gained in classrooms to real-world scenarios, enhancing their understanding of child development and educational management principles.

Values-Based Education Initiative:

In addition to practical experience, TN Rao College of Teacher Education emphasizes the importance of values-based education and societal contribution. As part of this commitment, the college offers a value-added course on Gandhian philosophy in collaboration with Rashtriya Shala.

Course Objectives:

The course acquaints students with the timeless principles of Mahatma Gandhi and encourages them to apply these values in their personal and professional lives.

Outcome:


Through this collaboration, TN Rao College of Teacher Education provides students with a platform to deepen their understanding of Gandhian ideals and cultivate a sense of social responsibility. This initiative aims to nurture compassionate and conscientious educators for the future.



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Conclusion:

The "Managing Playhouse at Rashtriya Shala" initiative at TN Rao College of Teacher Education underscores the institution's commitment to holistic development and values-based education. By providing students with practical experiences and exposure to Gandhian philosophy, the college prepares them to be empathetic, reflective, and socially responsible educators.



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Topic : Managing Playhouse at Rashtriya Shala

Date: April 21, 2022

Collaboration: Rashtriya Shala

Staff Coordinators: Trusha Karodiya; Jasmin Pandya

Introduction:

TN RAO College of Teacher Education and Rashtriya School came together on April 21, 2022, to celebrate a collaborative event aimed at fostering educational and cultural exchange. The event symbolized a significant step towards promoting cooperation and synergy between the two esteemed institutions.

Purpose:

The primary objective of the collaborative event was to explore avenues for mutual growth and learning through educational and cultural exchange programs. By joining hands, TN RAO College and Rashtriya School sought to create a platform for students and faculty to engage in meaningful interactions, share knowledge, and build lasting connections.

Activities:

The event featured a range of activities designed to promote learning, skill development, and cultural understanding:


1. Seminars and Workshops: Renowned speakers and experts from both institutions conducted seminars and workshops on various topics relevant to education and culture. These sessions provided valuable insights and perspectives to the participants.



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2. Talent Shows: Students showcased their talents through performances encompassing music, dance, drama, and other forms of creative expression. The talent shows were a vibrant display of the diverse skills and talents within the student community.
3. Community Outreach Activities: Both TN RAO College and Rashtriya School actively engaged in community outreach activities, such as awareness campaigns, skill development workshops, and volunteering initiatives.

Impact:

The collaborative event had a profound impact on the participants, fostering a spirit of camaraderie, collaboration, and cultural appreciation. Students and faculty from both TN RAO College and Rashtriya School benefited from the enriching exchange of ideas, experiences, and perspectives. The event served as a catalyst for building stronger ties between the two institutions and laid the foundation for future collaborations.


Conclusion:

The collaborative event between TN RAO College of Teacher Education and Rashtriya School was a resounding success, exemplifying the power of partnership in advancing education and culture. Through joint efforts and mutual cooperation, both institutions reaffirmed their commitment to excellence, innovation, and inclusivity. As we reflect on this memorable occasion, we look forward to embarking on new endeavors that will further enrich the educational landscape and promote cross-cultural understanding.

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Activities done under collaboration with Kotecha School

Introduction

This report documents the practicum visit conducted by trainees from T.N. Rao College of Teacher Education to Kotecha School, in accordance with the Memorandum of Understanding (MOU) between the two institutions.

Overview of Activities

During the specified period, our trainees actively participated in a variety of activities related to practice teaching at Kotecha School. These activities were strategically designed to enhance their teaching skills, classroom management abilities, and overall pedagogical knowledge.

Tasks Accomplished

1. Observation:

- Trainees had the opportunity to observe experienced teachers conducting classes across different grade levels. This allowed them to gain insights into various teaching methodologies and classroom dynamics.

2. Lesson Planning:

- Trainees were tasked with developing lesson plans under the guidance of mentor teachers at Kotecha School. They were encouraged to incorporate innovative teaching strategies and tailor the lesson plans to meet the diverse needs of students.


3. Teaching Practicum:

- Trainees conducted practice teaching sessions under the supervision of mentor teachers. They delivered lessons, implemented instructional strategies, and assessed student learning outcomes.

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4. Reflective Practice:

- Trainees engaged in reflective discussions with mentor teachers to evaluate their teaching practices, identify areas for improvement, and explore effective teaching strategies.

5. Long-term Internship:

- In addition to the short-term practicum visit, trainees were offered a long-term internship opportunity of three months at Kotecha School. This extended internship provided them with deeper immersion in the school's educational environment and enhanced their professional growth.

Outcomes

The practicum visit and long-term internship at Kotecha School provided invaluable learning opportunities for our trainees. They gained practical experience in lesson planning, classroom management, and instructional delivery. The mentorship provided by experienced teachers at Kotecha School significantly contributed to their professional development and prepared them for future teaching roles.


Conclusion

The collaboration between T.N. Rao College of Teacher Education and Kotecha School through this practicum visit and long-term internship has been highly beneficial for our trainees. We express our sincere gratitude to the staff and administration of Kotecha School for their support and cooperation throughout the duration of the visit and internship.

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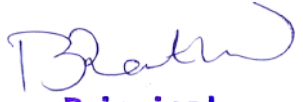




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This report underscores our commitment to delivering quality teacher education and cultivating meaningful partnerships with educational institutions. We eagerly anticipate further opportunities for collaboration and mutual growth in the future.



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Activities done under collaboration with Saurashtra School

Introduction

This report provides an overview of the practicum visit undertaken by trainees from T.N. Rao College of Teacher Education to Saurashtra School, as per the Memorandum of Understanding (MOU) between the institutions.

Overview of Activities

During the designated period, our trainees actively participated in a variety of practice teaching activities at Saurashtra School. These activities were meticulously designed to enhance their teaching skills, classroom management techniques, and overall pedagogical knowledge.

Tasks Accomplished

Observation: Trainees had the opportunity to observe experienced educators conducting classes across different grade levels. This exposure provided them with valuable insights into diverse teaching methodologies and classroom dynamics.


Lesson Planning: Under the guidance of mentor teachers at Saurashtra School, trainees developed comprehensive lesson plans. They were encouraged to incorporate innovative teaching strategies and tailor lessons to meet the diverse learning needs of students.

Teaching Practicum: Trainees actively conducted practice teaching sessions under the careful supervision of mentor teachers. They delivered lessons, implemented effective instructional techniques, and evaluated student learning outcomes.

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Reflective Practice: Engaging in reflective discussions with mentor teachers enabled trainees to critically assess their teaching methods, identify areas for improvement, and explore new approaches to enhance their teaching effectiveness.

Long-term Internship: Selected trainees were offered an extended internship opportunity of three months at Saurashtra School, allowing for deeper immersion in the educational environment. This prolonged experience further enriched their professional growth and development.

Outcomes

The practicum visit and long-term internship at Saurashtra School provided invaluable learning opportunities for our trainees. They gained practical experience in lesson planning, classroom management, and effective instructional delivery. The mentorship provided by experienced educators significantly contributed to their professional advancement and prepared them comprehensively for future teaching roles.

Conclusion

The collaboration between T.N. Rao College of Teacher Education and Saurashtra School through this practicum visit and long-term internship has proven highly beneficial for our trainees. We express our sincere gratitude to the staff and administration of Saurashtra School for their steadfast support and cooperation throughout the visit and internship period.

[Appreciation Letter 1](#)


[Appreciation Letter 2](#)


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Activities done under collaboration with Akshargyan School

Introduction

This report details the practicum visit conducted by trainees from T.N. Rao College of Teacher Education at Akshargyan School, in accordance with the Memorandum of Understanding (MOU) between the two institutions.

Overview of Activities

During the designated period, our trainees actively engaged in various practice teaching activities at Akshargyan School. These activities were meticulously planned to enhance their teaching abilities, classroom management skills, and overall pedagogical knowledge.

Tasks Accomplished

Observation: Trainees had the opportunity to observe seasoned educators conducting classes across different grade levels. This provided them valuable insights into diverse teaching methodologies and classroom dynamics.


Lesson Planning: Under the guidance of mentor teachers at Akshargyan School, trainees developed comprehensive lesson plans. They were encouraged to integrate innovative teaching strategies and customize lessons to cater to the diverse learning needs of students.

Teaching Practicum: Trainees actively led practice teaching sessions under the careful supervision of mentor teachers. They delivered lessons, implemented effective instructional techniques, and assessed student learning outcomes.

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Reflective Practice: Engaging in reflective discussions with mentor teachers allowed trainees to critically evaluate their teaching methods, identify areas for improvement, and explore new approaches to enhance their teaching effectiveness.

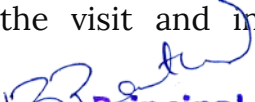
Long-term Internship: In addition to the short-term practicum, selected trainees were offered an extended internship opportunity of three months at Akshargyan School. This prolonged immersion in the school's educational environment further enriched their professional growth and development.

Outcomes

The practicum visit and long-term internship at Akshargyan School provided invaluable learning opportunities for our trainees. They gained practical experience in lesson planning, classroom management, and delivering effective instruction. The mentorship received from experienced educators significantly contributed to their professional advancement and prepared them comprehensively for future teaching roles.

Conclusion


The collaboration between T.N. Rao College of Teacher Education and Akshargyan School through this practicum visit and long-term internship has proven immensely beneficial for our trainees. We extend our sincere appreciation to the staff and administration of Akshargyan School for their unwavering support and cooperation throughout the visit and internship duration.


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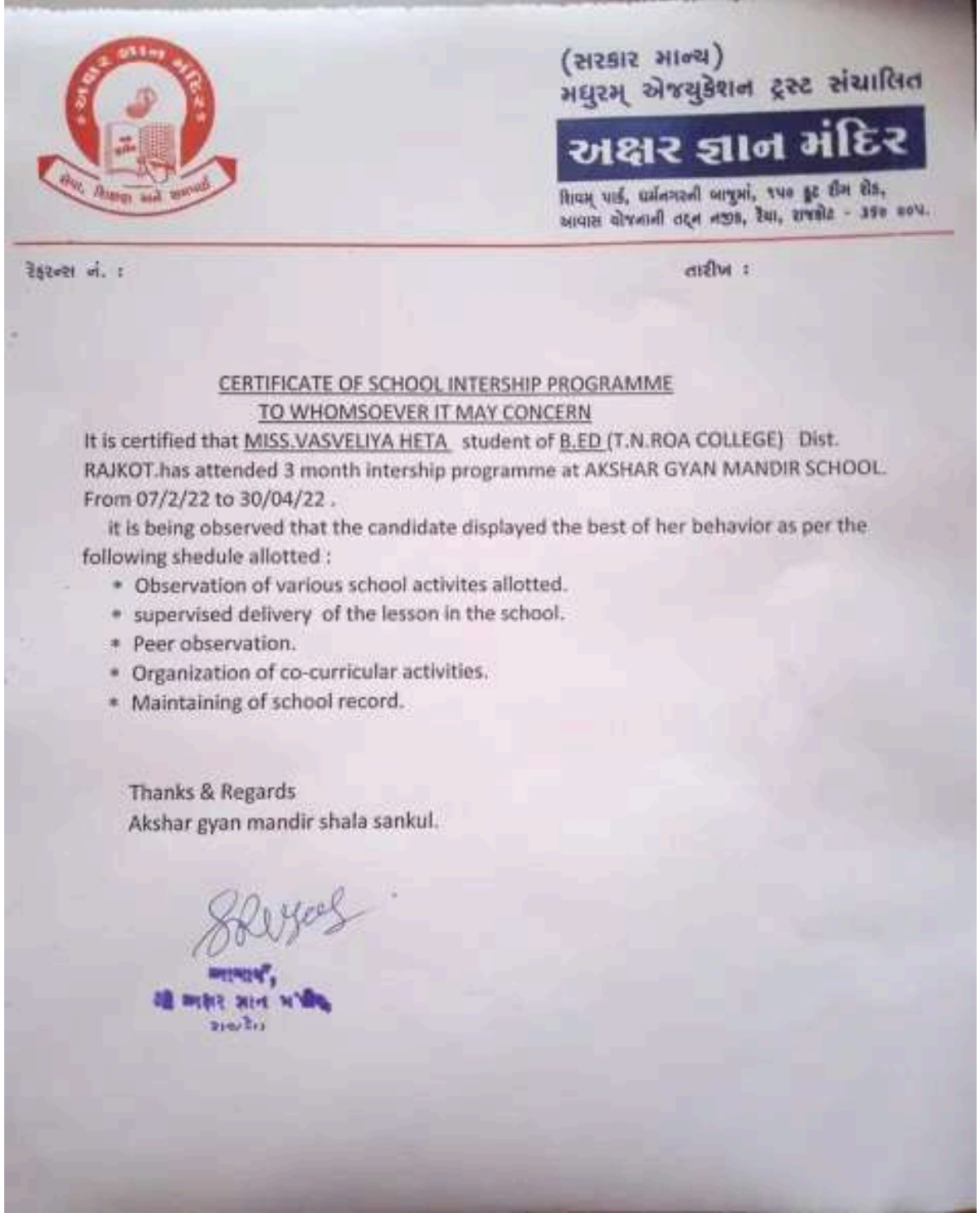
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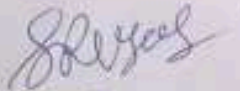
**CERTIFICATE OF SCHOOL INTERSHIP PROGRAMME
TO WHOMSOEVER IT MAY CONCERN**

It is certified that MISS.VASVELIYA HETA student of B.ED (T.N.ROA COLLEGE) Dist. RAJKOT.has attended 3 month intership programme at AKSHAR GYAN MANDIR SCHOOL. From 07/2/22 to 30/04/22 .

it is being observed that the candidate displayed the best of her behavior as per the following shedule allotted :

- * Observation of various school activites allotted.
- * supervised delivery of the lesson in the school.
- * Peer observation.
- * Organization of co-curricular activities.
- * Maintaining of school record.


Thanks & Regards
Akshar gyan mandir shala sankul.


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શ્રી અક્ષર જ્ઞાન મંદિર,
૩૧/૦૪/૨૨

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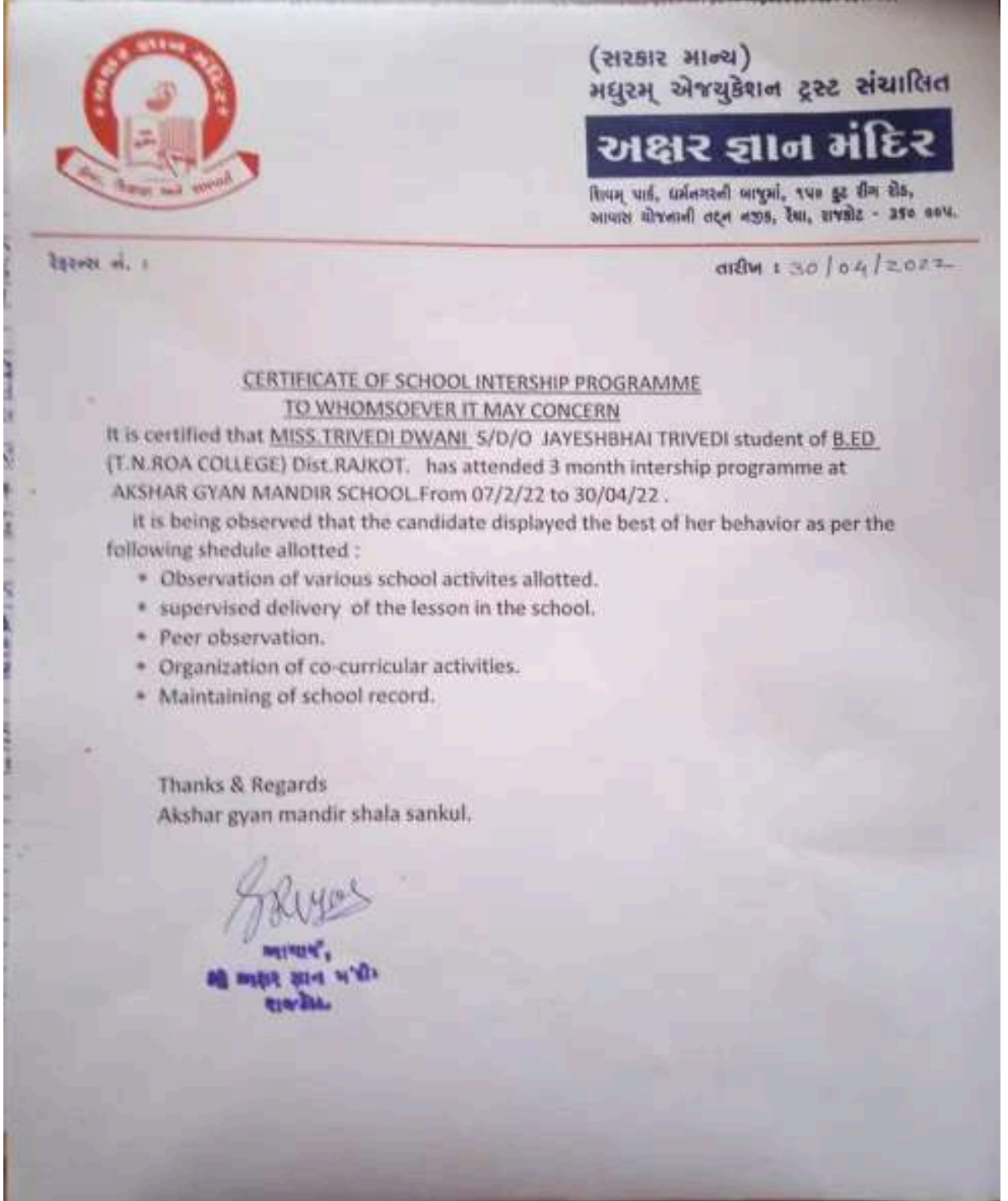
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(સરકાર માન્ય)
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અક્ષર જ્ઞાન મંદિર
શિવમ પાર્ક, પર્વતનગરની બાજુમાં, ૧૫૦૨૬૨ રીમ સેડ,
આવાલ સોજાવાની ઝડન નજીક, રેલ્વે, રાજકોટ-૩૬૦૦૦૫.

DATE: 28/05/2020

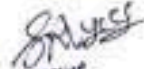
To,
Miss.Hetaben Vasveliya

Sub : Appointment /Reappointment /as an Assistant Teacher/
on Temporary / Probation basis in the / k.G.section /Primary section/
High school Section.

Dear Sir / Madam,
With reference to your interview on 27/05/2020 for the post of an Assistant Teacher /Administrative-staff in the primary Section of Akshar Gyan School, Rajkot.we are pleased to inform you that you have been selected for the above post and you are to join on 01/06/2020. Since the management is satisfied with the formalities, you are appointed / reappointed as a Temporary Assistant Teacher /Administrative-staff on probation in the Primary Section till the end of the academic year 2020-2021.

This offer of appointment is subject to following terms and conditions:


- 1 The post is purely on temporary and on leave vacancy.
- 2 In your case as temporary service,it will continue up to 30/04/2021,after which it shall be deemed to have been terminated unless the period is extended/ reappointed on writing by the Management.
- 3 In your case as temporary appointment, the management may consider it as on probation from the date of your joining the post.
- 4 In case your work and conduct are not found satisfactory, your service can be terminated without assigning any reason, even during your service period.
- 5 On confirmation of your unsatisfactory work and conduct,your services can be terminated by one month notice on either side or on payment of one month salary before the probation period.
- 6 As a fulltime temporary employee of the Akshar gyan school,Rajkot you shall have to carry out the instructions of the Principal and devote yourself as per the rules & regulations, objectives and aims of this institution, which is established and run by institute.
- 7 You shall not engage yourself in any private trade or undertake publication of books which is likely to interfere with the discharge of your normal duties, without the prior permission of the principal.you will also not be entitled to take any private tuition or join in any coaching classes.


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અક્ષર જ્ઞાન મંદિર

કિલબ પાઠ, ભવનવાલી માર્ગમાં, નવમુકામ સીન સેક્ટ,
મધુરમ એજ્યુકેશન ટ્રસ્ટ નજીક, રાજકોટ, ગુજરાત - ૩૬૦૦૦૫.

DATE: 28/05/2020

To,
Miss.Trivedi Dwani

Sub : Appointment /Reappointment /as an Assistant Teacher/
on Temporary / Probation basis in the / k.G.section /Primary section/
High school Section.

Dear Sir / Madam,

With reference to your interview on 27/05/2020 for the post of an Assistant Teacher /Administrative-staff in the primary Section of Akshar Gyan School, Rajkot.we are pleased to inform you that you have been selected for the above post and you are to join on 01/06/2020. Since the management is satisfied with the formalities, you are appointed / reappointed as a Temporary Assistant Teacher /Administrative-staff on probation in the Primary Section till the end of the academic year 2020-2021.

This offer of appointment is subject to following terms and conditions:

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Activities done under collaboration with Institute of Language Teaching

Introduction

The Institute of Language Teaching and T.N. Rao College of Teacher Education has established a Memorandum of Understanding (MoU) to facilitate collaborative activities aimed at enhancing the educational experience and professional development of trainees and faculty members.

Activities under the MoU

Internship Programs:

1. 15-Day Internship:

- Trainees from T.N. Rao College of Teacher Education participated in a 15-day internship program at the Institute of Language Teaching. This program provided practical experience in language teaching methodologies and classroom management.

2. Long-term Internship (3 Months):


- Selected trainees undertook a long-term internship lasting three months at the Institute of Language Teaching. This extended internship allowed trainees to deepen their understanding of language teaching practices and gain hands-on experience in educational settings.



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Faculty Exchange Program:

- Seminars and Workshops:
 - Dr. Bharti Rathod and Dr. Ramu Khint from T.N. Rao College of Teacher Education visited the Institute of Language Teaching. They conducted seminars and workshops on topics related to language teaching methodologies, curriculum development, and educational research. This exchange program facilitated knowledge sharing and professional development among faculty members from both institutions.

Impact

The MoU between the Institute of Language Teaching and T.N. Rao College of Teacher Education has enriched the learning and professional growth opportunities for trainees and faculty members. The internship programs provided valuable hands-on experience, while the faculty exchange program promoted collaboration and expertise sharing in the field of language education.

Conclusion


The collaborative efforts under this MoU demonstrate our commitment to fostering educational excellence and professional development. We appreciate the Institute of Language Teaching's partnership and look forward to continuing to explore new avenues for mutual learning and growth.



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[Internship Letter 1](#)

[Internship Letter 2](#)

[Internship Letter 3](#)

[Internship Letter 4](#)

[Internship Letter 5](#)

[Internship Letter 6](#)

[Internship Letter 7](#)

[Internship Letter 8](#)

[Internship Letter 9](#)

[Internship Letter 10](#)





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Activities done under collaboration with Infinity Infoways

Introduction

This Memorandum of Understanding (MOU) outlines the terms and understanding between T.N. Rao College of Teacher Education and Infinity Infoway Pvt. Ltd. The purpose of this MOU is to provide Information and Communication Technology (ICT) facilities, conduct various value-added courses, self-study courses, faculty development programs (FDPs), and maintain the Learning Management System (LMS) at T.N. Rao College of Teacher Education.

Educational Programs and Courses

Value-Added Courses


The company will conduct a series of educational programs designed to provide additional skills and knowledge that complement the core curriculum. These include:

- **Leveraging ICT for Effective Online Teaching with OpenShot:** Training faculty on using OpenShot video editing software to create engaging online content.
- **Harnessing ICT for Online Teaching: QR Code and Its Applications:** Educating faculty on integrating QR codes into their teaching practices for enhanced interactivity.
- **Google Classroom Training:** Comprehensive training on using Google Classroom for online course management and student engagement.
- **ICT for Effective Online Teaching: Transformative Education with Google Utility Tools:** Leveraging Google tools like Docs, Sheets, and Slides to enhance teaching effectiveness.

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- **ICT for Effective Online Teaching: A Practical MS-Office Approach:** Practical training on using MS Office tools for educational purposes.
- **Foundations of Computing Literacy for Educators:** Building basic computing skills among educators to integrate technology into their teaching.

Faculty Development Programs (FDPs)

These programs aim to enhance the professional development of faculty members. The FDPs include:

- **Introduction to Educational Software and Tools for Teaching and Learning:** Familiarizing faculty with various educational software and tools to support their teaching.
- **Basic Computer Literacy including File Management, Word Processing, and Internet Browsing:** Building foundational computer skills essential for modern educators.

Self-Study Courses

These are courses that students and faculty can undertake at their own pace to enhance their learning experience and skill set. The self-study courses include:


- **Basics of Cyber Security:** Introducing essential concepts of cyber security, including data protection, online safety, and common cyber threats and how to mitigate them.
- **ICT for Effective Online Teaching: Transformative Education with Google Utility Tools:** Leveraging Google tools like Docs, Sheets, and Slides to enhance teaching effectiveness.



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- **ICT for Effective Online Teaching: A Practical MS-Office Approach:** Practical training on using MS Office tools for educational purposes.
- **Foundations of Computing Literacy for Educators:** Building basic computing skills among educators to integrate technology into their teaching.

Certificates were provided to trainees upon completion of the courses.

Conclusion

All activities mentioned above were conducted under the terms of this MOU. The collaboration between T.N. Rao College of Teacher Education and Infinity Infoway Pvt. Ltd. has been instrumental in enhancing the ICT capabilities, professional development, and self-study opportunities for both faculty and students.



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Year	Courses	Total Students	Certificates
2020	Leveraging ICT for Effective online Teaching with openShot	46	Certificates
2020	Harnessing ICT for online Teaching: QR Code and Its Applications	35	Certificates
2020	Harnessing ICT for online Teaching: Google Classroom Training	37	Certificates
2020	ICT for Effective online Teaching (E-Learning Platforms)	32	Certificates
2020	ICT for Effective online Teaching: Transformative Education with Google Utility Tools	28	Certificates
2020	ICT for Effective online Teaching: A Practical MS-office Approach	20	Certificates
2021	Foundations of Computing Literacy for Educator	71	Certificates
2022	Harnessing ICT for Online Teaching: Google Classroom Training	57	Certificates
2022	ICT for Effective Online Teaching: Transformative Education with Google Utility Tools	60	Certificates



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SR. NO	FDP TITLE	CERTIFICATE LINK	YEAR
1	Computer Fundamental Course	LINK	2018
2	Use of Microsoft Office	LINK	2019
3	Utilizing Online Learning Platforms Effectively	LINK	2020
4	Introduction to educational software and tools for teaching and learning.	LINK	2022
5	Basic computer literacy including file management, word processing, and internet browsing.	LINK	2022
6	Miracle Accounting software Demonstration Program	LINK	2022



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Activities done under the collaboration with Rotaract Club

Introduction:

This document outlines the collaborative activities undertaken under the Memorandum of Understanding (MoU) between the Rotaract Club and T.N. Rao College of Teacher Education. The primary aim of this MoU is to foster community engagement, promote social responsibility, and enhance the educational experience of students through various initiatives.

Collaborative Activities:


1. Green Sweep Initiative:
 - Description: The Green Sweep Initiative aimed to promote environmental awareness and sustainability. Students and members of the Rotaract Club participated in a campus-wide clean-up drive, planted trees, and conducted workshops on waste management and recycling.
2. Oath Ceremony:
 - Description: An Oath Ceremony was organized to instill a sense of commitment and responsibility among the students. During the ceremony, participants took an oath to uphold the values of integrity, service, and leadership. This event marked the formal induction of new members into the Rotaract Club.
3. Celebration of Women's Day:
 - Description: The Women's Day celebration focused on recognizing and honoring the contributions of women in society. Activities included guest lectures by eminent women leaders, cultural performances, and interactive sessions highlighting women's rights and empowerment.



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Conclusion:

The activities conducted under this MoU have significantly contributed to the holistic development of students at T.N. Rao College of Teacher Education. The collaboration with the Rotaract Club has not only enriched the educational environment but also instilled a strong sense of community service and social responsibility among the participants.



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Event Report: Oath Ceremony of Rotaract Club

Date: August 9, 2022

Introduction

We are delighted to announce the successful Oath Ceremony of the Rotaract Club, held on August 9, 2022. This momentous occasion marked the formal induction of our club's new representatives under the esteemed supervision of the Rotary Club of Rajkot Midtown 3060.

Event Highlights

Club Representatives

The following members have been appointed to key positions within the Rotaract Club:


- **President:** Om Jani
- **Secretary:** Bhautik Patel
- **Treasurer:** Uday Odedara
- **Social Media Manager:** Prerna Solanki
- **Club Service Director:** Preksha Trivedi
- **Professional Development Director:** Vivek Trivedi
- **International Service Director (ISD):** Bhautik Bariya
- **Sergeant at Arms:** Parth Chikani
- **Volunteer Lead:** Ganesh Popat



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Ceremony Details

The ceremony was graced by several distinguished attendees:

- **President:** Dharti Rathod
- **Secretary:** Dr. Nidhi Parwani
- **Installing Officer:** Shaileshbhai Desai
- **Youth Services Director:** Haresh Parmar
- **Community Service Director:** Neetaben Motla

Oath Taking

The newly appointed representatives took their oath with a solemn promise to uphold the values and principles of the Rotaract Club. The ceremony was conducted under the guidance of the Installing Officer, Shaileshbhai Desai, ensuring a formal and dignified induction process.

Acknowledgments

We heartily congratulate our new representatives and wish them the best of luck in their endeavors. Their dedication and commitment are highly appreciated, and we look forward to their contributions in driving the club's initiatives forward.

Conclusion

The Oath Ceremony of the Rotaract Club was a significant event that set the stage for our new leaders to take charge. With the support and supervision of the Rotary Club of Rajkot Midtown 3060, we are confident that our new team will steer the club towards new heights of success and community service.



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Green Sweep Initiative (Ecowave) by Students and Rotaract Club

Date: October 18, 2022

Description:

On October 18, 2022, T.N. Rao College of Teacher Education's campus witnessed a remarkable collaboration between students and the Rotaract Club as they united for a meaningful cleaning project. This initiative underscored their dedication to environmental stewardship and community service.

Under the radiant sunshine, eager students equipped with gloves, brooms, and trash bags joined hands with members of the Rotaract Club to address littered areas across the campus. With a collective sense of purpose, they diligently worked to restore cleanliness and enhance the beauty of their surroundings.

The project went beyond mere aesthetic improvements; it aimed to cultivate a sense of responsibility and ownership among participants towards maintaining a clean environment. As they labored together, bonds were formed, and a spirit of camaraderie filled the air.

Expanding on the Event:


1. Preparation and Planning: Prior to the event, organizers coordinated with college authorities and Rotaract Club leaders to plan logistics, allocate resources, and identify target areas for cleanup.
2. Execution: On the day of the initiative, participants gathered early, energized and ready to make a difference. Teams were assigned specific zones, and under the guidance of Rotaract Club mentors, they commenced the cleanup process.



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3. Collaborative Efforts: The collaboration between students and Rotaract Club members was seamless, with everyone contributing enthusiastically. Together, they collected litter, swept walkways, and disposed of trash, transforming neglected spaces into pristine ones.
4. Impact and Reflection: Throughout the cleanup, participants reflected on the importance of environmental preservation and the role each individual plays in maintaining a clean campus. The initiative fostered a sense of pride in their community and inspired them to continue advocating for environmental conservation.

Conclusion:

The Green Sweep Initiative epitomized the spirit of unity and service at T.N. Rao College of Teacher Education. Through their combined efforts, students and Rotaract Club members not only beautified their campus but also exemplified the values of environmental responsibility and community engagement. This collaborative endeavor serves as a testament to their commitment to creating a cleaner, greener future for all.



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Activities done under collaboration with Qtonz Infosoft Pvt.Ltd

Overview

In 2020, T.N. Rao College of Teacher Education entered into a Memorandum of Understanding (MoU) with Qtonz Infosoft Pvt. Ltd. This collaboration aimed to enhance the educational experience by offering value-added courses and internships to trainees.

Objectives

- To provide trainees with additional learning opportunities through value-added courses.
- To facilitate internships that offer practical experience in relevant fields.
- To equip trainees with essential skills in information and communication technology (ICT).

Activities Conducted under the MoU

Under this MoU, several self-study courses were introduced to trainees, including:

1. **Introduction to ICT**
2. **Microsoft Office Essentials**
3. **Use of Social Media in Education**
4. **E-Learning Platforms**


These courses were designed to be comprehensive and accessible, ensuring that trainees could enhance their technical skills and apply them effectively in educational settings.



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Certification

Upon successful completion of the courses, trainees were awarded certificates, recognizing their achievement and proficiency in the respective areas of study.

Conclusion

This partnership between T.N. Rao College of Teacher Education and Qtonz Infsoft Pvt. Ltd. reflects a commitment to providing high-quality educational resources and practical experiences to trainees. The value-added courses and internships have significantly contributed to the professional development of the trainees, preparing them for successful careers in education.


Year	Courses	Total Students	Certificates
2020	Introduction to ICT	44	Certificates
2020	Microsoft office Essential	23	Certificates
2022	Use of Social Media in Education	131	Certificates
2022	E-Learning Platforms	42	Certificates



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PRIVATE LIMITED

CERTIFICATE

OF COMPLETION

IS PRESENTED TO :

Chovatiya Hareshbhai Vajsurbhai

This certificate recognizes the successful completion of the Introduction to ICT course, equipping the recipient with foundational skills in information and communication technology. 2020



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CERTIFICATE

OF COMPLETION

IS PRESENTED TO :

ASHAR SALONI NAVNIT

This certificate recognizes proficiency in Use of Social Media in Education 2022



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CERTIFICATE

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This certificate recognizes proficiency in Microsoft Office Essentials, crucial for modern educational and professional applications. 2020



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T. N. RAO COLLEGE OF TEACHER EDUCATION

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Activities done under collaboration with R.D Gardi College

Introduction

R.D. Gardi College and T.N. Rao College of Teacher Education has forged a Memorandum of Understanding (MoU) to enhance educational initiatives and foster academic exchange between the institutions. This collaboration aims to elevate the professional development of trainees and promote mutual growth through shared educational endeavors.

Activities under the MoU

One of the key initiatives under the MoU includes a robust faculty exchange program, enabling educators from both colleges to share teaching methodologies, research findings, and academic practices. This exchange fosters collaborative learning and enriches the professional growth of faculty members. Moreover, T.N. Rao College's M.Ed. trainees have benefited from internship opportunities at R.D. Gardi College, gaining practical experience in educational settings. These internships provide valuable hands-on learning under the mentorship of experienced educators, allowing trainees to apply theoretical knowledge effectively.


Additionally, in 2021, a new value-added course titled "Mastering Interpersonal Connections" was introduced. This course equips trainees with essential skills to cultivate effective interpersonal relationships, enhancing their professional capabilities in educational settings.



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Impact

The initiatives undertaken through this MoU have significantly enriched the educational experiences of both trainees and faculty members. Value-added courses like "Mastering Interpersonal Connections" have equipped participants with crucial professional skills, while the faculty exchange and internship programs have promoted collaborative learning and mutual growth.

Conclusion

The collaboration between R.D. Gardi College and T.N. Rao College of Teacher Education under this MoU underscores our shared commitment to excellence in education and continuous professional development. We remain dedicated to nurturing this partnership and exploring further

avenues for collaboration to advance educational practices and enhance learning outcomes.

[Internship Letter 1](#)

[Internship Letter 2](#)

[Internship Letter 3](#)

[Internship Letter 4](#)


[Internship Letter 5](#)

[Internship Letter 6](#)

[Internship Letter 7](#)

[Internship Letter 8](#)


[Value Added Certificate](#)


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TN Rao College Student Volunteering at Samarpan Charitable Trust

Date : 22nd December, 2021

Introduction:

TN Rao College is committed to fostering a sense of social responsibility among its students, encouraging them to actively engage in community service initiatives. One such endeavor involves volunteering at Samarpan Charitable Trust, an organization dedicated to various social welfare activities, including organizing mass weddings known as "Samu Vivah." This document highlights the involvement of TN Rao College students in volunteering for Samu Vivah events organized by Samarpan Charitable Trust.

Volunteering at Samarpan Charitable Trust:

TN Rao College students enthusiastically volunteer their time and efforts to support Samarpan Charitable Trust in organizing Samu Vivah ceremonies. These mass weddings aim to provide couples from economically disadvantaged backgrounds with an opportunity to solemnize their marriage in a dignified manner, free of financial burden.

Roles and Responsibilities of TN Rao College Volunteers:

1. **Event Coordination:** Students assist in coordinating various aspects of the Samu Vivah event, including venue arrangement, logistics, and guest coordination.
2. **Support Services:** Volunteers provide support services such as guiding guests, managing seating arrangements, and ensuring smooth execution of the ceremony.
3. **Community Engagement:** TN Rao College students actively engage with the community by spreading awareness about the Samu Vivah initiative and encouraging eligible couples to participate.
4. **Logistical Support:** Volunteers contribute to logistical tasks such as transportation arrangements, distribution of essentials, and overall event management.

Impact of TN Rao College Volunteering:


1. **Empowering Couples:** Through their volunteering efforts, TN Rao College students play a significant role in empowering economically disadvantaged couples to celebrate their union without financial constraints.
2. **Community Integration:** Volunteering at Samarpan Charitable Trust fosters a sense of community integration among TN Rao College students, instilling values of empathy, compassion, and social responsibility.



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3. Personal Development: The experience of volunteering equips students with valuable life skills such as teamwork, leadership, and effective communication, enhancing their personal and professional development.

Conclusion:

TN Rao College takes pride in its students' active participation in community service initiatives like volunteering at Samarpan Charitable Trust for Samu Vivah ceremonies. Through their dedicated efforts, students contribute to creating a positive impact on society while enriching their own lives through meaningful experiences of service and compassion.





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Report on Practicum Visit to Little Star English Medium School

Introduction:

This report documents the practicum visit conducted by trainees from T.N. Rao College of Teacher Education to Little Star English Medium School, as per the Memorandum of Understanding (MOU) between our institutions. The visit occurred from November 28, 2021, to December 2, 2021, with the objective of providing practical teaching experience to our trainees.

Overview of Activities:

During the specified period, our trainees actively participated in various activities aimed at honing their teaching skills and gaining practical experience in classroom settings at Little Star English Medium School.

Tasks Accomplished:

1. Classroom Observation: Trainees observed classes across different grade levels to familiarize themselves with the teaching environment, classroom management techniques, and student-teacher interactions.
2. Lesson Planning: Trainees collaborated with mentor teachers to develop lesson plans aligned with the curriculum and educational goals of Little Star English Medium School. They integrated innovative teaching strategies and adapted lesson content to meet the diverse needs of students.
3. Teaching Practicum: Trainees conducted practice teaching sessions under the guidance of mentor teachers. They delivered lessons, facilitated class discussions, and utilized instructional resources to engage students and promote active learning.
4. Reflective Practice: Trainees engaged in reflective discussions with mentor teachers to assess their teaching experiences, identify areas for improvement, and develop strategies for enhancing their teaching effectiveness.


Outcomes:

The practicum visit to Little Star English Medium School provided valuable hands-on experience for our trainees, enabling them to apply theoretical knowledge in real-world teaching contexts. The mentorship provided by experienced teachers enhanced their pedagogical skills and contributed to their professional growth as educators.

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Conclusion:

The collaboration between T.N. Rao College of Teacher Education and Little Star English Medium School through this practicum visit has been instrumental in providing our trainees with meaningful learning opportunities. We extend our appreciation to the faculty and administration of Little Star English Medium School for their support and cooperation throughout the visit.

This report serves as evidence of our commitment to quality teacher education and fostering partnerships with educational institutions. We look forward to continued collaboration and the exchange of best practices in the future



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Report on Practicum Visit to New Era

Introduction:

This report serves as documentation of the practicum visit undertaken by trainees from T.N. Rao College of Teacher Education to New Era School, as per the Memorandum of Understanding (MOU) between the two institutions. The visit took place from December 23, 2021, to December 28, 2021, with the aim of providing practical teaching experience to our trainees.

Overview of Activities:

During the specified period, our trainees actively participated in various tasks related to practice teaching at New Era School. These activities were designed to enhance their teaching skills, classroom management abilities, and overall pedagogical knowledge.

Tasks Accomplished:

1. Observation: Trainees had the opportunity to observe experienced teachers conducting classes across different grade levels. This allowed them to gain insights into various teaching methodologies and classroom dynamics.
2. Lesson Planning: Trainees were tasked with developing lesson plans under the guidance of mentor teachers. They were encouraged to incorporate innovative teaching strategies and tailor the lesson plans to meet the diverse needs of students.
3. Teaching Practicum: Trainees conducted practice teaching sessions under the supervision of mentor teachers. They delivered lessons, implemented instructional strategies, and assessed student learning outcomes.
4. Reflective Practice: Trainees engaged in reflective discussions with mentor teachers to evaluate their teaching practices, identify areas for improvement, and explore effective teaching strategies.


Outcomes:

The practicum visit to New Era School provided invaluable learning opportunities for our trainees. They gained practical experience in lesson planning, classroom management, and instructional delivery. The mentorship provided by experienced teachers enhanced their professional development and prepared them for future teaching roles.

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Conclusion:

The collaboration between T.N. Rao College of Teacher Education and New Era School through this practicum visit has been highly beneficial for our trainees. We extend our gratitude to the staff and administration of New Era School for their support and cooperation throughout the duration of the visit.

This report serves as evidence of our commitment to providing quality teacher education and fostering meaningful partnerships with educational institutions. We look forward to further collaboration opportunities in the future.



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Report on Practicum Visit to Wisdom School

Introduction:

This report documents the practicum visit conducted by trainees from T.N. Rao College of Teacher Education to Wisdom School, by the established Memorandum of Understanding (MOU) between the two institutions. The visit took place from December 21, 2022, to December 28, 2022, aiming to offer practical teaching experience to our trainees.

Overview of Activities:

Throughout the designated period, our trainees actively engaged in a variety of tasks related to practice teaching at Wisdom School. These activities were carefully crafted to augment their teaching skills, refine classroom management techniques, and enrich their pedagogical understanding.

Tasks Accomplished:

Observation: Trainees had the privilege of observing seasoned educators conduct classes across different grade levels. This exposure provided valuable insights into diverse teaching methodologies and classroom dynamics, enhancing their understanding of effective teaching practices.


Lesson Planning: Under the guidance of mentor teachers, trainees were tasked with crafting lesson plans tailored to the specific needs of Wisdom School's students. They were encouraged to integrate innovative teaching strategies into their plans, fostering creativity and adaptability in instructional delivery.

Teaching Practicum: Trainees actively led practice teaching sessions under the careful supervision of mentor teachers. They were responsible for delivering lessons, implementing instructional techniques, and assessing student learning outcomes, thereby honing their practical teaching skills in a supportive environment.

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Reflective Practice: Trainees actively participated in reflective discussions with mentor teachers to evaluate their teaching methodologies, pinpoint areas for growth, and explore strategies for enhancing their instructional effectiveness. This reflective practice fostered continuous improvement and professional development among the trainees.

Outcomes:

The practicum visit to Wisdom School yielded invaluable learning experiences for our trainees. They acquired hands-on experience in lesson planning, classroom management, and instructional delivery, thereby bolstering their readiness for future teaching roles. The mentorship provided by experienced educators further enriched their professional growth, equipping them with essential skills and insights for their teaching careers.

Conclusion:

The collaborative partnership between T.N. Rao College of Teacher Education and Wisdom School through this practicum visit has proven immensely beneficial for our trainees. We express our sincere appreciation to the faculty and administration of Wisdom School for their unwavering support and cooperation throughout the duration of the visit.


This report underscores our steadfast commitment to delivering high-quality teacher education and fostering meaningful collaborations with educational institutions. We eagerly anticipate future opportunities for collaboration and mutual enrichment with Wisdom School and other esteemed partners in education.



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