



T. N. RAO
COLLEGE RAJKOT

(NAAC Accredited B)

Managed by : सव्यसाची Education Trust, Rajkot

Internal Quality Assurance Cell (IQAC) Meeting

Date: 30th December, 2021

Time: 11:00 am

Venue: T. N, Rao College

Present:

- | | | |
|-----------------------|-----------------------------------------|--------------------|
| 1. Dr Bharti Rathod | Principal and Chairperson IQAC | <i>Bharti</i> |
| 2. Dr Nidatt Barot | Representative from Management | <i>Barot</i> |
| 3. Dr Mital Vora | Faculty Member and Coordinator IQAC | <i>Mital</i> |
| 4. Jasmin Joshi | Faculty Member | <i>Joshi</i> |
| 5. Dr Trusha Koradiya | Student Representative | <i>Koradiya</i> |
| 6. Alpesh Khambhayata | Administrative Staff | <i>Alpesh</i> |
| 7. Dr. Janak Makwana | Principal from another College. | <i>Janak</i> |
| 8. Dr Nisha Raninga | Faculty from another college | <i>Nisha</i> |
| 9. Swati Joshi | Principal from Practice Teaching School | <i>Swati Joshi</i> |
| 10. Dr. Minaxi Patel | Sports Teacher from another College | <i>Minaxi</i> |

Agenda Items Discussed:

1. Opening Remarks:

- The Chairperson welcomed all members and confirmed the minutes of the previous meeting.

2. Review of Action Items from Previous Meeting:

- The progress of action items was reviewed, and pending tasks were identified.


3. Presentation and Discussion on Academic Performance:


- Academic performance data were presented and discussed, highlighting areas of improvement.



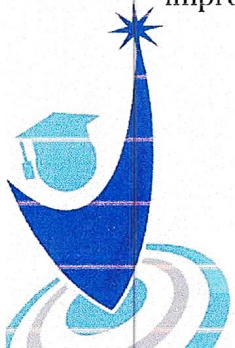
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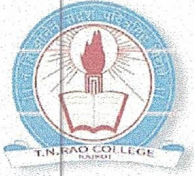
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IQAC noted the performance

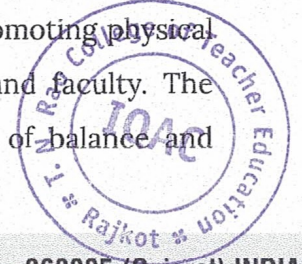
During the IQAC meeting, students' outstanding performance across various departments in the year 2021 was duly noted and appreciated. Among the top achievers in their respective departments were:

- **B.Ed.:**
 1. Thesiya Mona Damjibhai
 2. Mathakiya Samira Ibrahimibhai
 3. Meva Riddhiben Vasantbhai
- **M.Ed.:**
 1. Sadhu Ramkrishnadasji Devkrishnadasji
 2. Panjwani Shaifali Rameshbhai
 3. Mistry Komal Pradeepkumar
 4. Bhanderi Foram Ramnikbhai

These students have demonstrated exceptional academic prowess and dedication, reflecting positively on the quality of education and the supportive environment fostered at T.N. Rao College, Rajkot. The IQAC acknowledges and commends their remarkable achievements, which contribute significantly to the overall excellence of our institution.

IQAC noted the events

During the IQAC meeting, the various events organized by T.N. Rao College over the course of the year were thoroughly acknowledged and discussed. One of the standout events was the celebration of Yoga Day on June 22, 2021, reflecting the college's commitment to fostering holistic well-being and mindfulness. The event encompassed diverse activities, including yoga sessions, workshops, and demonstrations, all aimed at promoting physical fitness, mental health, and spiritual awareness among both students and faculty. The celebration underscored the college's dedication to creating a culture of balance and self-care, empowering individuals to lead healthier and more fulfilling lives.



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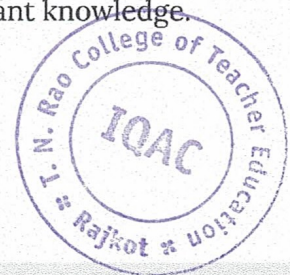
In a vibrant display of creativity, B.Ed students enthusiastically participated in the Friendship Belt Making Workshop on July 3, 2021. This event provided a platform for students to showcase their artistic flair while fostering bonds through intricate designs. The Friendship Belt Making Workshop added a delightful touch of artistry to the academic journey, emphasizing the importance of camaraderie and collaboration among students.

The Girls Outdoor Sports Activities in Athletics, held on July 6, 2021, exemplified the college's commitment to promoting the spirit of athleticism and camaraderie among female students. This invigorating event provided an opportunity for participants to engage in various outdoor sports, fostering a sense of teamwork, competition, and physical well-being among the female student community.

Guru Purnima, celebrated on July 6, 2021, held special significance at T.N. Rao College. This traditional Indian festival was observed to honor and express gratitude toward teachers or gurus. The day involved various rituals, prayers, and offerings, emphasizing the pivotal role of teachers in shaping the lives and futures of students. The event reinforced the spiritual connection between educators and students, highlighting the importance of acknowledging the wisdom and guidance provided by teachers in the educational journey. These events collectively demonstrate T.N. Rao College's holistic approach to education, encompassing sports, cultural, and academic dimensions, thereby enriching the college experience and fostering a vibrant campus community.

Curriculum Enhancement and Development:

During the IQAC meeting, the college's commitment to curriculum enhancement and development was exemplified through the introduction of several Value Added Courses designed to empower students with practical skills and industry-relevant knowledge.



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Value Added Course - Foundations of Computing Literacy for Educators for B.Ed and M.Ed
The "Foundations of Computing Literacy for Educators" course in the B.Ed program acknowledges the increasing importance of technology in education. Educators are introduced to essential computing concepts, digital tools, and pedagogical strategies to integrate technology effectively into the teaching-learning process. This course ensures that future educators are well-prepared to navigate the digital landscape of modern classrooms.

Value Added Course - Mastering Interpersonal Connections for B.Ed:


The "Mastering Interpersonal Connections" course is tailored for B.Ed students to hone their interpersonal and communication skills. Educators play a crucial role in building positive relationships with students, colleagues, and parents. This course emphasizes effective communication strategies, conflict resolution, and empathy, ensuring that future educators can create a supportive and collaborative educational environment.

In summary, the Value Added Courses at T.N. Rao College of Teacher Education reflects a strategic and forward-thinking approach to curriculum enhancement. By incorporating these courses, the college ensures that students not only gain subject-specific knowledge but also develop practical skills and a holistic set of competencies essential for success in their respective fields. The IQAC acknowledges these initiatives as key steps toward enhancing the overall educational experience and preparing students for the challenges and opportunities of the future.


Faculty Development Programs:

The Faculty Development Program on "Promoting Inclusive Teaching through Active Learning Strategies: Enhancing Engagement and Catering to Diverse Learners" at T.N. Rao College is indeed a commendable initiative, as recognized during the IQAC meeting. This program underscores the college's commitment to fostering an inclusive and engaging

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learning environment. By equipping faculty members with active learning strategies, the program not only enhances overall teaching effectiveness but also ensures that diverse learning needs are met. The emphasis on inclusivity reflects a forward-thinking approach, acknowledging the diversity of student backgrounds and learning styles.

Additionally, the program includes familiarization with common software applications like the Microsoft Office suite and an understanding of the role of IT in various sectors, highlighting its relevance in education. Furthermore, a Sun ERP Software Demonstration Program for Non-Teaching Staff is also incorporated, providing valuable training opportunities beyond the classroom.

Faculty participants gain valuable insights and practical tools to create an enriching educational experience that accommodates the unique needs of every learner. Moreover, the Faculty Development Program aligns with the broader goals of the institution to continuously enhance the quality of education. By promoting inclusive teaching practices, faculty members contribute to the creation of a supportive and equitable academic environment.

The program empowers educators to leverage a variety of active learning methods, fostering student engagement and participation. In turn, this approach not only enriches the learning experience but also contributes to the holistic development of students. The IQAC recognizes the significance of such faculty development initiatives in elevating the overall educational quality and ensuring that the teaching methodologies align with the diverse needs of the student population.

Student Support and Welfare:


During the IQAC meeting, the vibrant student support and welfare initiatives orchestrated by the Rotaract Club at T.N. Rao College was acknowledged, demonstrating the institution's commitment to fostering a holistic and culturally enriching environment. The "Friendship



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"Belt Making" workshop held on July 3, 2021, showcased the creative spirit of students as they enthusiastically participated in crafting intricate friendship belts. The workshop served as a delightful collaboration that not only allowed students to express their artistic flair but also strengthened bonds through the shared experience of creating something unique together.

The "Rangoli Competition" on October 9, 2021, exemplified the fusion of tradition and modernity, as students exhibited their creative prowess in transforming colors into vibrant expressions of talent and teamwork. The intricate designs and vibrant hues brought the campus to life, reflecting the innovation and spirit of the B.Ed and M.Ed students. This event not only celebrated cultural traditions but also provided students with a platform to showcase their creativity, fostering a sense of community and collaboration.

Further, the "Janmashtami Celebration" on August 27, 2021, organized by the Rotaract Club, added a cultural dimension to the college environment. This celebration brought students together to commemorate the rich cultural heritage of the country, with the college premises adorned with vibrant colors, traditional motifs, and beautiful rangoli designs. Such cultural celebrations not only contribute to the overall well-being of students but also promote a sense of inclusivity and unity within the college community.


These initiatives, led by the Rotaract Club, underscore the institution's commitment to student support and welfare beyond academic pursuits. By providing platforms for creative expression, cultural celebrations, and collaborative activities, T.N. Rao College ensures a well-rounded and enriching experience for its students, contributing to their personal and cultural growth.



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Quality Assurance Measures:

Internal quality assurance mechanisms were reviewed, with suggestions for enhancements. Under the purview of the Quality Assurance Measures, the IQAC meticulously reviewed the institution's various committees and cells according to the predetermined schedule. The assessment aimed to ensure strict adherence to established protocols and procedural integrity. Throughout the evaluation process, it was observed by the IQAC that the review unfolded seamlessly, with no discrepancies detected across the functions of the Curriculum Planning Committee, Youth Welfare Committee, SC-ST Cell, OBC Cell, Minority Cell, Internal Complaint Committee, Grievance Redressal Cell, and Anti-Ragging Cell. This passive observation underscores the institution's steadfast commitment to maintaining high standards of governance and quality assurance, as overseen by the IQAC.

The absence of discrepancies signifies the effective execution of responsibilities by the respective committees and cells, showcasing their dedication to fostering an inclusive, supportive, and safe environment within the institution. This outcome reaffirms the institution's unwavering commitment, as monitored by the IQAC, to procedural transparency, accountability, and the continual enhancement of its quality assurance mechanisms. Moving forward, the institution, under the guidance of the IQAC, remains resolute in its dedication to sustaining these efforts, ensuring the holistic development and well-being of its stakeholders while upholding the principles of fairness and equity.

Infrastructure and Facilities:


During the recent IQAC meeting, the need for bolstering fire safety measures within our institution was identified as a crucial aspect of enhancing overall infrastructure and facilities. The committee highlighted the imperative of installing a comprehensive fire safety system to ensure the safety and well-being of students, faculty, and staff.

Recognizing the importance of proactive measures to mitigate potential risks, the IQAC committee has proposed the installation of state-of-the-art fire safety equipment and protocols.

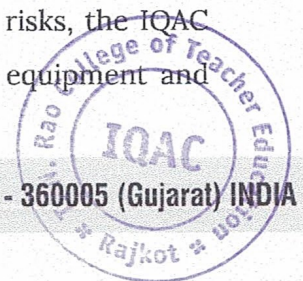
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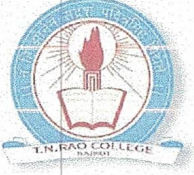
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The implementation of a robust fire safety system involves the installation of fire extinguishers, smoke detectors, fire alarms, and other essential firefighting equipment strategically placed across the campus. Additionally, the committee stressed the significance of conducting regular fire drills and training sessions to educate occupants on emergency evacuation procedures. These initiatives not only align with national safety standards but also contribute to creating a secure and prepared educational environment.

The IQAC committee emphasized that prioritizing fire safety aligns with the college's commitment to providing a secure and conducive learning atmosphere. The proposed enhancements in fire safety infrastructure will not only comply with regulatory requirements but also foster a culture of safety and preparedness within the college community. The committee is dedicated to overseeing the successful implementation of these measures in the upcoming academic year, ensuring the well-being and security of all individuals on campus.


Closing Remarks:

In closing, the comprehensive review and discussions during the IQAC meeting shed light on the multifaceted efforts undertaken by T.N. Rao College to elevate its academic, cultural, and infrastructural dimensions. The commendable events organized, innovative curriculum enhancements, faculty development programs, student support initiatives, and research contributions underscore the institution's unwavering commitment to holistic education and continuous improvement. The proactive steps taken to install computers and enhance fire safety measures further demonstrate the college's dedication to providing a technologically advanced and secure learning environment. As the college moves forward, guided by the IQAC, these initiatives pave the way for a dynamic and enriching educational experience, positioning T.N. Rao College as a beacon of academic excellence and innovation. The IQAC looks forward to witnessing the fruitful outcomes of these endeavors and the positive impact they will undoubtedly have on the entire college community.

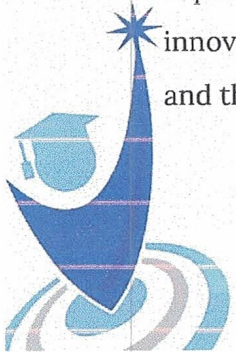
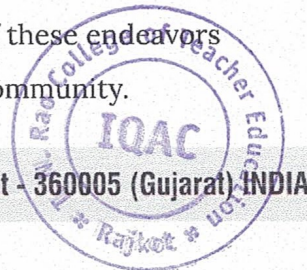
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Next Meeting:

- Date: 30th December, 2022

- Agenda: The upcoming IQAC agenda for T.N. Rao College will focus on sustaining and expanding the positive momentum achieved in the previous academic year. Priority areas include the implementation of proposed enhancements to fire safety infrastructure, ensuring the well-being of the college community. Additionally, the IQAC will actively monitor and evaluate the impact of recently introduced Value Added Courses, faculty development programs, and student support initiatives. The ongoing commitment to research excellence will be emphasized, with discussions centered on fostering a research culture and supporting faculty in their scholarly pursuits. The agenda will also include a review of the success and challenges encountered in the integration of new courses and technology, as well as exploring avenues for further academic and infrastructural advancements. The IQAC aims to facilitate a constructive dialogue to steer the institution towards continuous improvement and excellence.

Mital

Prepared By:

Dr. Mital Vora

Coordinator of IQAC

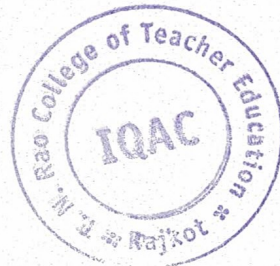
Bharti

Approved By:

Dr. Bharti Rathod

Chairperson IQAC


Principal



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