

# T N RAO COLLEGE - RAJKOT

(NAAC Accredited B)

Managed by : सव्यसाची Education Trust, Rajkot

## Certified copy of Minutes of Meeting for Grievance Redressal Cell

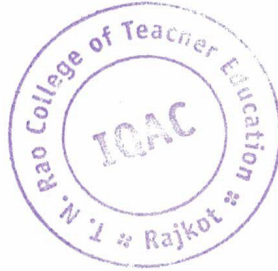
Date:9/9/20

### Members of the Committee

1. Principal – Dr. Bharti Rathod, Co-ordinator *Bharti Rathod*
2. One Faculty - Jasmin Joshi *J Joshi*
3. One student representative B.Ed. - Chhaniyara Vinit *Vinit*
4. One student representative M.Ed. - Agravat Shraddha *Shraddha*
5. One management representative - Shri Atulbhai Patel *Atul*

### Agenda - Minutes

1. Welcoming all members  
All members were welcomed by the Principal
2. Approval of last meeting minutes  
The committee approved the minutes of the last meeting and noted that all modes of receiving grievances are functional. It is noted that management approved that the names of the person who raises grievances will not be disclosed.
3. Discussion on Grievances received  
Bathroom Cleaning:
  - a. Task the maintenance team with increasing the frequency of bathroom cleaning rounds.
  - b. Monitor the implementation closely to ensure adherence to the new cleaning schedule.AC repairing in Computer Lab:
  - c. Initiate a feasibility study to assess the requirements and feasibility of installing air conditioning units in the Computer Lab.
  - d. Allocate necessary funds and resources for the installation, if deemed feasible.
4. Vote of Thanks  
Principal thanked all the members of the committee



*Bharti Rathod*  
Dr. Bharti Rathod  
Principal